



SAN DIEGO STATE UNIVERSITY

# MAILING YOUR OPT APPLICATION to USCIS

for Pre-Completion and Post-Completion OPT



## Application Filing Period

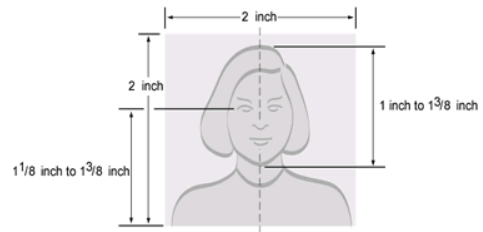
USCIS must **receive** your application **within 30 days** of the date your new OPT I-20 is printed.

But **not** before/after \_\_\_\_\_.

## Document Checklist for OPT Application

Put items in this order for mailing:

- Payment to "U.S. Department of Homeland Security" for \$410 (check, money order, or Form G-1450)
- Typed G-1145 (*optional*)
- Note for I-765 Application
- Typed and signed I-765 application (all 7 pages), signed in **black ink**
- Copy of your signed and dated OPT I-20
- Copy of passport biographic page
- Copy of most recent F-1 visa in passport
- Printed copy of most recent I-94
- Copy of EAD card and I-20 for that OPT (*if applicable*)
- Copies of all I-20's with CPT (*if applicable*)
- Copies of all I-20's with different SEVIS Number (*if applicable*)
- 2 U.S. passport photos taken in the U.S. within the past 30 days (*lightly write your name and SEVIS Number on back and paperclip to other application documents*)



## USCIS Mailing Addresses

**If your mailing address (Part 2, 5a-5e) on Form I-765 is in California:**

**For U.S. Postal Service (USPS) First-Class and Priority Mail Express deliveries:**

USCIS  
P.O. Box 21281  
Phoenix, AZ 85036

**Express Mail (Fed Ex and UPS):**

USCIS  
Attn: AOS  
1820 E. Skyharbor Circle S, Suite 100  
Phoenix, AZ 85034

**If your mailing address (Part 2, 5a-5e) on Form I-765 is outside of California:**

Send your package to the appropriate USCIS Lockbox Facility (either Phoenix or Dallas), which can be found on the USCIS website at [www.uscis.gov/forms/forms-information/uscis-phoenix-and-dallas-lockbox-facilities](http://www.uscis.gov/forms/forms-information/uscis-phoenix-and-dallas-lockbox-facilities)