



SAN DIEGO STATE UNIVERSITY

International Student Center Request for I-20/DS-2019 Replacement Leave of Absence Form

Please allow 5-7 business days to process this request.



Visa Status F-1 J-1 RED ID# _____

Last Name _____ First Name _____

Major _____ Undergraduate Graduate Exchange

Email _____ Phone _____

Local Address _____

Are you sponsored by the U.S. or your home government? _____

Reason for Request (Check one):

Replacement I-20 or DS-2019

- Lost
- Stolen
- Damaged
- Travel
- Other: _____

Add Dependent

Please attach:

- Copy of Dependent's Passport Bio Page
- Completed Financial Statement Form
 - Required amount shown on second page
- Bank Statement/Proof of Funds
- Complete section on the back of this page

Program Extension

- I-20
- DS-2019

Current I-20 Program End Date: _____

Expected Date of Completion _____

Please attach

- Financial Statement Form
- Proof of funds/bank statement
- Undergraduate Students - Degree Evaluation
- Graduate Students- Letter from Grad Advisor for second extension or more

Leave of Absence

(Appointment with Advisor required)

Semester & Year of Leave:

Fall _____ Spring _____

Expected Semester of return _____

Expected time outside the US

- Long term leave of absence- More than 5 months
- Short term leave of absence- Less than 5 Months

Reason for Leave

- Study Abroad (Attach proof of study abroad placement)
- Medical (Attach documentation from medical doctor, if not leaving US)
- Visa Delay
- Family Concerns
- Financial
- Other _____

Changes to Personal Information

- Name Change:
 - First Name _____
 - Last Name _____
- Financial

Please attach

- For name change - copy of passport
- For change of funding - copy of Financial Documents

Change of Status

You MUST make an appointment with an international student advisor. Please attach:

- Copy of Passport Biographic Page
- Financial Statement Form
- Proof of Funds/Bank Statement
- Complete section on the back of this page

Returning from long term Leave of Absence

Date returning to U.S. _____

Date of visa appointment _____
(if required)

Please attach flight information

I-20 Delivery Options

- I-20 will be picked up at the ISC
- Standard mail requested (We will use the local address you listed on this form, no tracking)
- Send by express mail. You will need to pay for shipping directly through eShip Global. Go to University Express Mail Services and follow the steps at <https://study.eshipglobal.com/>
 - Required if being sent internationally

Change of Status

Current Immigration Status

Please check one: F-1 F-2 J-1 J-2 H-1B H-4 B-1/B-2 Other _____

Sex: Male Female Date of Birth _____

Country of Birth _____ Country of Citizenship _____

Changing Status In U.S Home Country _____ (flight departure date)

Local Address in San Diego : Street Address _____ Apt/Room: _____
 City: _____ State: _____ Zip Code _____

Permanent Address in Home Country: Street Address _____

Apt/Room: _____ City: _____ State/Province: _____ Postal Code _____

Emergency Contact Information

Name _____ Phone _____ Email _____

Dependent Information

Spouse/ Child	Family Name	First Name	Date of Birth MM/DD/YY YY	City of Birth	Country of Birth	Country of Citizenship

I certify that the information above is correct. I understand that before my I-20/DS-2019 can be processed all supplemental documents need to be submitted.

Signature _____ Date _____