



SAN DIEGO STATE UNIVERSITY

International Student Center
Optional Practical Training
Record Form
(OPT I-20 processing time 3-4 days)



Name: _____ RED ID #: _____

Telephone _____ Email Address _____

Major _____ [] Bachelor's [] Master's [] Ph.D. [] Cert.

Expected Semester of Completion/Graduation _____

Did you change your status to F-1 while in the U.S. (without re-entering)? [] No [] Yes

Have you been authorized for OPT before? No [] Yes [] (provide a copy of the EAD card and I-20 issued)

Have you been authorized for CPT before? No [] Yes [] (provide copies of all CPT I-20s)

Which type of OPT are you applying for?

[] Pre Completion OPT

___ All degree requirements, except Thesis/Exams, are complete.

___ Part time during semester/summer

[] Post Completion OPT

___ All degree requirements completed at the end of this semester.

___ All degree requirements, except Thesis, completed at the end of this semester.

___ All degree requirements, except Comp Exams, completed at the end of this semester.

I 20 Requested Employment Dates

Dates of OPT Authorization – choose a begin date and an end date:

Beginning Date: _____ Ending Date: _____

*Once these dates are chosen and your application mailed, you will not be able to change them

OPT Statement of Understanding

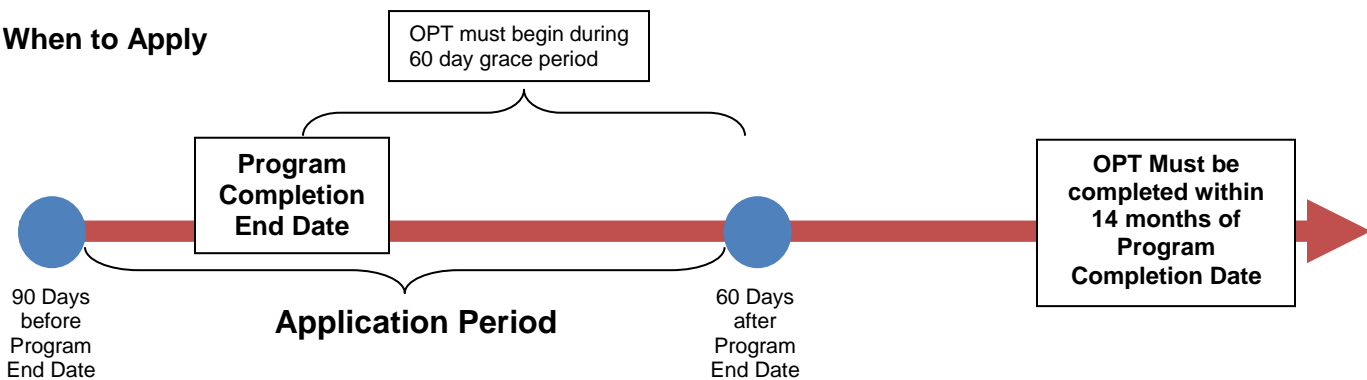
I certify that I have read and understand the OPT requirements listed on this form as well as the OPT supplementary information guide provided by the ISC. I also understand that my application cannot be sent to USCIS until I sign my new OPT I-20 and that my application MUST be received by USCIS within 30 days of I-20 issuance.

Signature _____ Date _____

OPT Eligibility Information

Eligibility	
Students must have been in F-1 status for a minimum of one academic year. Students become eligible for an additional 12 months of practical training when changing to a new degree program at a higher educational level.	
Types of Optional Practical Training	
<p><i>Pre-Completion OPT</i></p> <ul style="list-style-type: none"> • During the student's annual vacation, and at other times when school is not in session • While school is in session provided that the training does not exceed twenty hours per week • After completion of all course requirements for the degree, excluding thesis or equivalent 	<p><i>Post-Completion OPT</i></p> <ul style="list-style-type: none"> • After graduation • After completion of all course requirements for the degree, excluding thesis or equivalent
OPT Requirements	
<ul style="list-style-type: none"> • The total Pre-OPT and Post- OPT shall not exceed a maximum of 12 months and cannot be renewed unless you are in a STEM degree, which allows you to apply for a 24-month extension through USCIS. • Part-time Pre-Completion OPT, for 20 hours per week or less, shall be deducted from the available practical training at one half the full-time rate. • A student must complete practical training within a 14-month period following the completion of study. • A job offer is not required to apply for Optional Practical Training. However, if applying for OPT before completion of the course of study, it is recommended that students have a job offer. • OPT requires an application to the United States Citizenship and Immigration Services (USCIS) for the Employment Authorization Document (EAD). 	

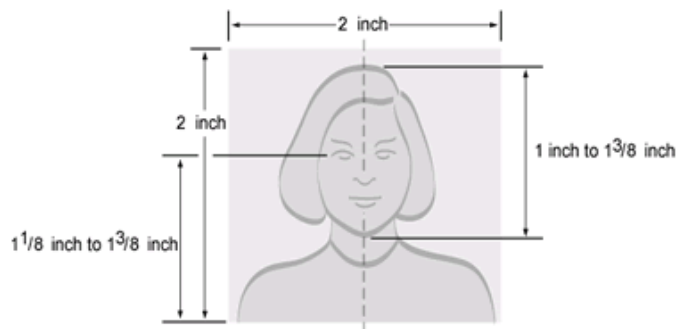
When to Apply



OPT Application Workshop (Mandatory for all students applying for OPT)

Document Checklist - Take the following to the OPT Application Meeting:

- Copy of passport biographic page
- Copy of most recent visa in passport
- Printed copy of I-94
- All I-20's with CPT listed
- Check made out to "U.S. Department of Homeland Security" for \$410
- 2 U.S. passport style photos taken recently (write your name on the back)



Additional I-765 & G-1145 Forms will be provided at OPT Application Meeting