Professional Dress for Success

APPEARANCE MATTERS
Present yourself in a professional manner when interviewing. Your appearance affects how others evaluate you, your work style, attitude, and level of interest in a particular position. Additionally, professional dress helps build confidence and self-esteem, increasing the likelihood of interviewing success.

GUIDELINES
The following instructions depict some guidelines for dressing appropriately in most interview settings. For more information, consult the “Interviewing” section of the Career Resources library or speak with a career counselor.

- Attractive, controlled hairstyle—out of eyes and face
- No food or gum
- Clean-shaven; neat, trimmed hair
- No facial piercings or jewelry
- No cologne
- Conservative tie with a simple pattern
- Clean, pressed 2-piece suit in a dark solid color (gray, navy)
- Leather belt to match shoe color
- Dark socks to match suit color
- Black or brown leather, polished shoes
- Bring a folder/portfolio with extra copies of your résumé, list of references, paper, and a pen.

- Minimal make-up and jewelry, no perfume
- Solid-colored suit with knee-length skirt or tailored pants, and conservative blouse
- Neutral hosiery without runs or snags
- Basic leather shoes in good condition, with low heels and closed toes
- Resume