MINUTES

Participants:
Edee Benkov, Reggie Blaylock (Co-Chairs)
Paul Contreras, Marty Kandes (Associated Students Representatives)
Ric Hovda, Jim Herrick, Stanley Maloy (Working Groups Co-Chairs)
Paula Brock (Community Representative)
Anne Graves, Mark Wheeler (Senate Representatives)
James Tarbox (Student Affairs)
Jack Beresford (University Relations and Development)

Absent:
Donna Tusack, Vince Mudd, Cathie Atkins, Asfaw Beyene

Due to a scheduling conflict, the time was changed from 2:00 p.m. to 1:00 p.m.
Introductions were made, since the group met awhile back.

1. Updates on working groups progress
   Each working group gave an update on their progress about their recommendation drafts. All drafts are being reviewed by the co-chairs and will post the draft on time. The deadline to post the drafts on the website is on December 6th.

2. Draft reviews
   Andrea sent out an email reminder to each of the working groups about the drafts being posted on the website. A campus-wide email will be sent out on Thursday, December 6, announcing the reports to the campus community in an attempt to increase campus feedback. Edee hoped that more faculties will participate. She reminded that the drafts are only for the four working groups and that the task force reports are not due until January. However, the task force committee will have to review the working groups’ reports and decide which recommendations to put forward. The working groups’ final reports are due on December 21. Edee and Reggie decided that the task force committee will have to break into groups of three or four. Each group will be assigned to review the drafts. Reggie asked that everyone should review all the drafts, not just their own, and to come up with a common theme to move forward. The challenge is to come up with the
most important recommendation since this is the largest task force with the greatest responsibilities.

Jack stated that there are a lot of ideas being put out there and not all will be included in the final report. He asked to what degree some of these recommendations moving forward outside the process. Anne stated that these ideas are suggested by the community members and it needs to be addressed at the least and be responsive to them, since they took the time to participate. Edee stated that these ideas can be added in the appendices if they could not be included on the report, since the report will only consist up to five pages.

Paul suggested getting the students involve and being a part of this strategic plan. It will allow for more leadership. Marty added that students need to be aware and this can benefit in their future endeavors.

3. Schedule/assignments for January meetings
   There will be two task force meetings in January. One in January 11th or 14th and the last meeting is on the 25th or 28th. Pam to send out a Doodle poll to the committee for availabilities.

   The meeting adjourned at 1:45.