Working Group draft reports have been posted on the Strategic Plan website. Feedback is due by December 13. Feedback received is being forwarded to Working Group co-chairs, as applicable. Final Working Group reports are due by December 21.

Provost Marlin stressed the importance of task force prioritization of recommendations as reports are written.

**Status of Task Forces**
The task forces gave an update on work to date and evolving themes.

Community Engagement task force has identified recommendations based on priorities, and the priorities are unlikely to change. Feedback to date includes some items that are already being done, and therefore not mentioned in draft reports, but hope is to address / acknowledge items in the Task Force report.

Research and Creative Endeavors task force is working to prioritize recommendations and integrate specifics from the working group reports. There are cross-disciplinary issues between research and creative and performing arts, so goal is to avoid making specific recommendations in order to focus on concepts.

Student Success and Academic Excellence task force created two ad hoc working groups, Supporting Education Technology and Strategy for Prevention: Alcohol and Other Drugs. A report from each group has been posted on the Strategic Plan website. Student success is tied to all areas. The task force is compiling a list of everything that is currently being done related to student success, as well as things that have been done, to include in the task force report. An evolving theme is “quality.”

The Steering Committee co-chairs stressed the importance of acknowledging current accomplishments and how we’ll build upon them as part of our overall strategic plan. Alcohol and Other Drugs education is an example.
Internationalization task force has drafted their final report. The report is data heavy and includes appendices. The task force has recognized a number of items and expanded others. International student numbers have been included.

Diversity task force continues to meet. Three or four areas have been identified and will include more specifics, i.e., strategic use of resources, cultural competency. Diversity report will also acknowledge what is currently being done in this area.

Discussion followed regarding upcoming due dates and the presentation of the final plan. The campus community will have an opportunity to give feedback on the Steering Committee’s draft report. Suggestions for soliciting input included developing headliners that would capture attention, scheduling an additional open forum, and utilizing existing meetings, e.g., Senate, department chairs, and/or deans. Additional information related to draft report due dates will be shared by Andrea with task force co-chairs and staffers, since the reports must be received in advance in order to be posted on the website by the due date.

The Steering Committee and Task Force Co-chairs will meet twice in January (9 and 30). The Steering Committee will meet weekly in February and March, in order to draft and discuss the Steering Committee report. The weekly meeting schedule will be confirmed this week.

The next meeting of the Steering Committee and Task Force Co-chairs is January 9, 2013.