K-12 Partnerships Working Group
10/15/12
2:15 – 3:15 PM, EBA 253
Ric Hovda, Ricardo Nemirovsky, Cristina Alfaro, Janet Bowers, Nancy Farnan, Robin Luby (Literacy--alumni), Paul Siboroski (Fleet), Cynthia Park

**Introductions**--

**Update on Invitation and distribution**—see flyer—sent to College of Education, sent to Supt. Randy Ward for distribution to Superintendents/SDCOE.

**Additional distribution and invitations to participate**—Ricardo to send to Sciences/CRMSE. Each committee member to send to their mailing lists—get the word out! Robin suggested sending to PTA (parent organizations). Do everything possible in the next week to get the word out. EVERY WORKING GROUP member is responsible for further distributing the flyer and make calls to encourage students, faculty members, and community stakeholders to participate.

**Forum facilitation process**—

- Cristina brought example—Latino Achievement Gap Forum Deliberation/Kettering Foundation. Use modified version for community/forums? Use the framework for our Working Group deliberations
- RN—difference between identifying issues and identifying initiatives.
- RH—choose a group to explore question, then bring back to larger group. Three groups? Will need markers, paper and easels.
- NF—Establish what the forum is and what it is not—venting. Develop an introductory power point. Purpose, what we are looking for, what we are not, what we plan to do with info. Clarify the questions/background of the questions.
- Identify bi-lingual at forums, team up with translators.
- Ric and Nancy will draft some general points for the Intro power point—purpose, timeline and what it isn’t.

**Confirm Forum facilitators and Working Group participation**

- October 23—Ricardo/Cynthia to coordinate/facilitate and frame the questions. Janet, Robin, and Nancy will also be there. At Fleet, Paul Siboroski—Paul can do intro/power point, table. They have easels, tables. Bring easel pads. Ricardo and Cynthia to work on how to present the questions—background, support.
- November 5—Ric Hovda/Cristina Alfaro to coordinate.
Discuss process for reviewing Forum information and decision-making regarding proposed recommendations to the Task Force on Community Engagement
Use Kettering model to guide our Working Group deliberations

Set next meeting time/place—Each Working Group Member encouraged to attend one or both Forums. We will meet after the Balboa Park Forum to debrief and adjust plans for the second Forum.

Adjourn