

# San Diego State University

## Payroll Deduction Authorization

Requested Start Date: \_\_\_\_\_

Transaction:  New  Change  Cancel

- As an employee of San Diego State University, I am honored to support the advancement of the University's mission to provide well-balanced, high quality education for undergraduate and graduate students and to contribute to knowledge and the solution of problems through excellence and distinction in teaching, research and service.*

**Please designate my gift to one, or more, of the following giving areas:**

- The University Excellence Fund\* \$ \_\_\_\_\_
- The President's Leadership Fund\*\* \$ \_\_\_\_\_
  - \$2,500  \$5,000  \$10,000
- College of \_\_\_\_\_ \$ \_\_\_\_\_
- Department of \_\_\_\_\_ \$ \_\_\_\_\_
- Library and Information Access \$ \_\_\_\_\_
- Imperial Valley Campus \$ \_\_\_\_\_
- Aztec Club \$ \_\_\_\_\_
- Aztec Parents Association \$ \_\_\_\_\_
- KPBS \$ \_\_\_\_\_
- Other \_\_\_\_\_ \$ \_\_\_\_\_

This gift is ongoing until terminated.  
(*\$5.00 minimum donation per gift area per month.*)

**Total Annual Gift** \$ \_\_\_\_\_

\*The University Excellence Fund provides flexible resources for the University to use for a variety of campus initiatives. All unrestricted gifts received from \$1-\$2,499 are designated to this fund and managed by the Associate Vice President for Development.

\*\*The President's Leadership Fund provides flexible resources for the President of SDSU to fund strategic initiatives and emerging opportunities for the campus. All unrestricted gifts received over \$2,500 are designated to this fund.

**Please make my deduction from the payroll I have indicated below:**

- SDSU  Associated Students
- SDSU Foundation  Aztec Shops

**Please use the following information to ensure my gift is allocated to the appropriate program:**

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

SDSU Alumni:  Yes  No Year: \_\_\_\_\_

Preferred Mailing Address:  Home  Business

Department: \_\_\_\_\_ Campus Phone: \_\_\_\_\_

Alternative Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

I, \_\_\_\_\_, as an employee, hereby authorize the appropriate agency to deduct from my salary and transmit as designated the amount indicated herein to support the program(s) of my choice sponsored by SDSU and its affiliated entities. I understand that deductions are automatic, and if indicated, are continuous until they are either cancelled by me or my employment ends.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

***Thank you for your generous gift to San Diego State University!***

*Your gift to San Diego State University is tax deductible as defined by law. SDSU appreciates the support it receives from faculty and staff. Often, our gratitude is expressed by listing donors' names in selected university publications. Should you wish that your name not appear on such lists, please notify University Development at 594-7287 or <http://newscenter.sdsu.edu/urd/>.*

**Please return to Megan Beardsley, MC 8045 – thank you!**