

**COE Curriculum Committee Meeting Minutes**  
**Monday, December 5, 2016**  
**EBA 342 - 12:00 - 2:00 PM**

**Committee Members Present:** Marjorie Olney (ARP), Gerald Monk (CSP), Karen Cadiero-Kaplan, Committee Chair (DLE), Yasemin Turan-Qian (SPED),  
**Proxy:** Cadiero-Kaplan for Sascha Longstreth CFD

1. Welcome
2. Review and approve agenda, added to agenda presentation by Navid from CSP. (1MSP: Olney, Monk, All Approve)
3. Review and approve minutes (MSP: Olney, Monk, All Approve)

**Curriculum matters before the Committee:**

**New Business (Information Items)**

4. Update on Policy File Revisions: Longstreth & Turan-Qian  
Committee agreed to have the draft of the policy document Post on google docs for committee to review and provide input. Will have an update at the February meeting for review.

**New Business (Action Items)**

**Program Proposals:**

5. DLE: Bilingual Authorization Certificate: Originator: Karen Cadiero-Kaplan  
MSP Cynthia, Gerald, All Approve: DLE Bilingual Authorization with recommended changes as noted to “or” categories.
6. CSP: Master of Science Degree in Counseling: Originator: Trish Hatch  
Recommend clarifying the difference new and old program.  
MSP – Cynthia, Marj , All Approve CSP with recommended clarifications to distinguish between new and old program

**Course Proposals:**

7. ARP Course Proposals: Originator: Lisa Gates a. ARP 0205 Exploring Leadership
  - a. ARP 0207 Field Laboratory in Leadership – Community Service
  - b. ARP 0404 Field Laboratory in Leadership
    - c. Add: ARP 0403-Field Laboratory in Leadership – Campus Leadership ExperienceMSP – Karen, Gerald, All Approve ARP 207, 404 and 403.

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1 (MSP=Motion, Second, Passed)

8. CSP Course Proposal: CSP 0711 Specialized Study in School Psychology,  
Originator: Colette Ingraham

**MSP** Yasmin, Cynthia, All Approve with recommendation to ensure consistency between assignment on syllabus and on course proposal.

9. DLE Course Proposals (Modification to existing courses).

Originator: Karen Cadiero-Kaplan. Note: Courses being edited to change mode of instruction from Lecture to Lecture / Activity

- a. DLE 101 American Sign Language I
- b. DLE 0102 American Sign Language II
- c. DLE 201 American Sign Language III

**MSP** – Cynthia, Gerald, All Approve DLE 0101, DLE 0102 and DLE 201

**Old Business (Information)**

10. Cultural Proficiency Certificate Process Review to share the documents and notes related to the approval of this program.

Since this was an information item it will be moved to the February meeting when all will be present for information.

**MSP** – Cynthia, Gerald: Adjourned Meeting @ 1:15 p.m.