

College of Education
Policy Council Meeting Minutes
 12:30-2:30 PM, Wednesday, November 18, 2015, EBA 347

Bold means Present; *Italicized means arranged a proxy*
 2/3 of elected members required for quorum

<i>Alfaro, Cristina (DLE)</i> <i>Tamara Collins-Parks</i>	Kraemer, Bonnie (SPED)
Bredvold, Marilyn (Staff Rep.)	Gallego, Margie (STE)
Butler-Byrd, Nola (CSP)	Lozada-Santone, Patricia (Student Rep.)
Duesbery, Luke (STE), Co-Chair	McClure, Mendy (Lecturer Rep.)
Farnan, Nancy (Dean's Office)	Taylor, Brent (CSP), Co-Chair
Frey, Nancy (EDL)	Tucker, Mark (ARPE)
<i>Ritblatt, Shulamit (CFD)</i> <i>Vanja Lazereevic</i>	IVC Rep. (Vacant)
Johnson Jr., Joseph (Dean's Office)	

Quorum was reached.

Welcome and Introductions

1.0 Approval of Agenda

Taylor moved to approved; seconded by Frey

2.0 Approval of Meeting Minutes of October 21, 2015

Taylor motioned to accept; Lazereevic seconded

3.0 Old Business

- Reviewed for Clarification: PC committee members discussed last month's RTP discussion. The Dean and the PC chair explained that Joanna Brooks, VP of Academic Affairs, addressed this question at a recent RTP workshop and stated that committees are allowed to Skype. There is no policy that says you can't use this communication platform. The October 21, 2015 minutes were adjusted to reflect this. Taylor made the motion; Tucker seconded.

4.0 New Business

- Policy File revisions results (Luke)
 - All were approved (online and hybrid course problem; evaluation of chairs; add ability to abstain; change language from mailboxes to electronic voting.

5.0 Announcements from the Dean

- The Dean thanked Policy Council for the efforts to communicate clearly with our departments, as evidenced by the results and turnout for the most recent vote.
- Requested that the movement of Liberal Studies to the COE be added as a new business item for the December 16, 2015 meeting. This has not been finalized, and the details of the logistics, its programmatic impact, and its implications. He noted that in 2014-15, only 43% of the 171 LS graduates matriculated to an SDSU teaching program, suggesting that the pipeline is faulty. Our charge at the December meeting is to start a conversation about the topic. The Dean will present more information at that time. Members will talk informally with respective departments in advance of the meeting to gather questions from constituents.
- Beginning summer 2016, we will be moving from a department-based budget to a university-based budget for summer courses only. He explained that unlike fall and spring semesters, when student tuitions do not fully pay for the cost of courses. However, summer tuition costs are higher, and are potentially a source of income for the university. Key to summer 2016 courses is that they are at least fiscally neutral, and better yet should be in the black. Unfortunately, COE departments by and large did not make money in summer 2015. Academic Affairs is likely to approve many of those for summer 2016, but will not approve those that lost money due to coordinator and advisor units. The Dean's Office has been surveying Chairs to look for places to streamline and reduce redundancies, as well as for ways to compensate.
- From the Academic Deans Council, there has been increased scrutiny in terms of the use of non-research assigned time units. He and his staff have examined the COE budget and while we are, overall, in generally good shape, it is important to note that this is receiving far more attention of late. The Provost has been clear that research assigned time is a priority, provided it is being awarded to productive scholars. He noted that the changed to COE policy last year in this area have put us in good stead. ADC has been given a target to all Dean's to reduce non-research assigned time by 10% this year, and 25% next year. The Provost has said that savings will stay within College and department budgets.

6.0 University Committee Reports

- Faculty Affairs (Brent)
 - Beginning next year, Joanna Brooks, VP of Academic Affairs, said that fulltime lecturers will be notified of their eligibility for sabbatical.
 - We are the only CSU that currently conducts RTP reviews at every level, every year. They discussed the merits and drawbacks of conducting periodic reviews for all levels at the 3rd and 6th year reappointments. This has implications in terms of saving time for RTP committees (consider that 300 more faculty will be hired at SDSU in the next few years), as well as for offer letters. One possibility is that the initial offer letter would be for three years. A larger concern is that this shifts much more responsibility to department committees to "get it right" in order to ensure that new faculty are correctly advised and guided. Future implications include needing a transition plan to support department committees and new faculty.

7.0 Adjournment Meeting adjourned at 2:01 PM

Respectfully submitted by Nancy Frey