COE Curriculum Committee  
Wednesday, September 23, 2015: Minutes

Minutes recorded by: Karen Cadiero-Kaplan, Co-Chair

Present: Andre Branch (TE), Laura, Diana Camilo, Cynthia Uline, Karen Cadiero-Kaplan, Sascha Longstreth (Co-Chairs) (Trish Hatch called in from CSP for item overview), Marjorie Olney

Introductions and Welcome

1. Review & Approval of Previous Meeting Minutes  
   Laura 1st Cynthia 2nd - all approve the minutes, all in agreement

2. Review & Approval of Agenda  
   Andre moves to approve Cynthia second and all in favor agreed.  
   Karen moved to propose to revise agenda to move program proposals with course proposals. Laura 2nd to revise agenda to move programs above the courses, all in agreement.

3. CSP Proposals Reviewed:

Introductory Certificate in College and Career Readiness for Underrepresented Populations P-16 (NEW)

- CSP 0201 Introduction to Postsecondary Options for Underrepresented Students (NEW)  
- CSP 0202 Introduction to the College Application Process (NEW)  
- CSP 0304 Career Development and Postsecondary Options (NEW)

The committee reviewed the two CSP Certificate programs, Trish Hatch called in to provide an overview of the two programs. In her presentation she noted that she reached out to Compact for Success and others who have a need for training of students who are undergraduates that are advising high school youth. The certificate can create a pipeline into school counseling. She also met with Social Justice minor program to be sure that the minor program can utilize units from this certificate.

Advanced Certificate in College and Career Readiness P-16 for Underrepresented Populations P-16 (NEW)

- CSP 0901 Advanced Studies in Postsecondary Options for Underrepresented (NEW)  
- CSP 0902 Advanced Studies in the College Application Process (NEW)  
- CSP 0903 Advanced Studies in Postsecondary Funding Options (NEW)  
- CSP 0904 Advanced Studies in Career Development (NEW)

Action: Cynthia moved to approve CSP proposals reviewed today with 2nd by suggested revisions as reflected in the notes. Final revisions will be reviewed by
Karen & Sascha before approval; Marj 2nd All voted in favor.

4. **CFD Proposals Reviewed**
   - CFD 0670A Seminar in Human Development Theories-Attachment and Affect Regulation in Young Children (MODIFIED)
   - CFD 0670B Seminar in Human Development Theories-Intervention and Prevention Lifespan Approach (MODIFIED)
   - CFD 0671B Supporting Early Childhood Mental Health- Counseling and Psychotherapeutic Theories and Techniques for Children and Families (NEW)

**Action:** Cynthia moved to approve CFD proposals reviewed today with suggested revisions as reflected in the notes. Final revisions will be reviewed by Karen & Sascha before approval on CurricuNet; Laura 2nd All voted in favor.

5. **English Language Development for Academic Literacy**
   Karen noted that this proposal was approved previously (as noted on CurriNET documents, but was not approved “electronically”. Since this item was approved in Spring 2015 was no need to put before committee for another approval, was technical for upload only.

6. **Next Meeting – Monday, October 5, 2015 12:00-1:30**

   Proposal Due for Approval by Department Chair: Monday, September 28, 2015

   Discussed possibility of changing meeting in October, let’s determine that if we do not have proposals we will not meet. Sascha and Karen will send an update if the committee will not meet in October, will be dependent on departments submitting by the deadline above.

7. **Meeting Adjorned:** Motion to adjourn by Andre Branch, Karen; 2nd all in favor.