

**College of Education
Policy Council Meeting Minutes**

12:30-2:30 PM, Wednesday, March 18, 2015, EBA 342

(Bold means Present; (Italicized means arranged a proxy)
2/3 of elected members required for quorum

DLE Rep. (Vacant)	Johnson Jr., Joseph (Dean's Office)
Bredvold, Marilyn (Staff Rep.)	Kraemer, Bonnie (SPED)
*Butler-Byrd, Nola (CSP)	Lamb, Lisa (STE)
Duesbery, Luke (STE), Co-Chair	Lozada-Santone, Patricia (Student Rep.)
Farnan, Nancy (Dean's Office)	McClure, Mendy (Lecturer Rep.)
Frey, Nancy (EDL)	*Taylor, Brent (CSP), Co-Chair
Hokoda, Audrey (CFD)	Tucker, Mark (ARPE)
Ingraham, Colette (CSP)	IVC Rep. (Vacant)

* Brent Taylor is on sabbatical this semester.

* Colette Ingram was Nola Butler-Byrd's proxy.

Quorum was reached.

1.0 Approval of Agenda Ingraham/Lamb moved to approve, motion carried.

2.0 Approval of Meeting Minutes Lamb/McClure to approve for November 19, 2014 and February 18, 2015 meetings; motion carried.

3.0 Old Business

- **Term limits of committees (TABLED)**
- **Courses taught CES and the RTP process: Do we want PC to change?**
Farnan reported that to her knowledge it is SDSU Senate policy that CES courses are not to be a part of RTP. The group speculated about the history of the thinking behind this. Farnan and Duesbery will do some background work to build a foundation for future discussion.
- **Compensation of committee work (TABLED)**
- **How do we establish our semester agenda? Do we need a policy?**
Representatives can submit items for the agenda. The Executive Committee will send it to the committee to determine priorities.

4.0 New Business

Report of the "kicking around" group on Online Ed

- Duesbery shared discussion of group that included Sasha Longstreth and Andrea Saltzman Martin to writing a minimal, generic policy that could be utilized without generating unnecessary workload. They recommended that future approvals go through the Technology Group, rather than the Curriculum Committee. Duesbery, Tucker, and Frey will draft a policy in advance of the April meeting.
- **Elections for Next Year (TABLED)**

- **Chair Referendum Policy**
- The Committee went into executive session for a short discussion about Senate and COE policy language on this item. (This motion was made by Hokoda and seconded by Lamb.) Because the committee felt that they were not well informed about the topic, they agreed to gather more information needed before revisiting this topic. The committee agreed that it would be of value to reconsider how a review process (uncoupled from a referendum) would be useful in developing leadership of chairs, and for broadened the voice of all, including lecturers and office staff, who do not participate in referendums. Ingraham made a motion to explore a chair evaluation policy for formative purposes to be utilized in non-referendum years. It was seconded by Lamb. Ingraham and Lamb will put together draft language for consideration at the April meeting.

5.0 Announcements from the Dean

- **New university areas of excellence** to be awarded to collaborating departments or colleges for joint projects and initiatives. Since these faculty positions are coming from our existing allocations, it is in COE's best interests to propose an area of excellence. The Dean strongly encourages this.
- **Improving Futures proposals** that have not been funded are of interest to the Dean who would like to meet with all to examine other lines of funding. Department-wide proposals are also strongly encouraged. These will have a larger funding limit (up to \$25,000).

6.0 University Committee Reports

- *Graduate Council*
- *Senate*
- *APP*
- *Diversity*
- *University Research Council*
- *College Committee Reports*

7.0 Adjournment Meeting adjourned at 2:09 PM.

Respectfully submitted by Nancy Frey