

**College of Education  
Policy Council Meeting Minutes**

12:30-2:30 PM, Wednesday, October 15, 2014, EBA 342

**(Bold means Present; \*Asterisk/Italicized means arranged a proxy)**

2/3 of elected members required for quorum

DLE Rep. (Vacant)	<b>Johnson Jr., Joseph (Dean's Office)</b>
<b>Bredvold, Marilyn (Staff Rep.)</b>	<b>Kraemer, Bonnie (SPED)</b>
<b>Butler-Byrd, Nola (CSP)</b>	<b>Lamb, Lisa (STE)**</b>
Danforth, Scot (STE)	Lozada-Santone, Patricia (Student Rep.)
<i>Duesbery, Luke (STE), Co-Chair</i>	<b>McClure, Mendy (Lecturer Rep.)</b>
<b>Farnan, Nancy (Dean's Office)</b>	Taylor, Brent (CSP), Co-Chair
<b>Frey, Nancy (EDL)</b>	Tucker, Mark (ARPE)
<b>Hokoda, Audrey (CFD)</b>	IVC Rep. (Vacant)

\* Scot Danforth is proxy for Luke Duesbery, who is on sabbatical this semester.

Quorum was reached.

\*\* Co-chair Brent Taylor was away on campus business. Lisa Lamb served as the chair for this meeting.

**1.0 Approval of Agenda** Frey/Byrd approved. Motion carried.

**2.0 Approval of Meeting Minutes of September 17, 2014** Byrd/Kraemer approved.

Motion carried.

**3.0 Old Business**

4.0 New Business

*Introduction and discussion of a proposed research assigned time policy*

Lisa provided the Policy Council with background information on the recent history and results of RAT policy decisions. Between 2005-2013, only 37% of eligible COE faculty submitted proposals, and of that only 16% were funded. In the meantime, the publication and grant funding records of COE faculty were much stronger, resulting in lack of RAT support, or underfunding of RAT supports. The 2013-14 Policy Council proposed a pilot RAT policy last year that met with varying levels of success and failure. Of particular note was that the 2013-14 pilot policy included research, as well as teaching effectiveness and university service (in other words, too much like RTP.) In October 2014, the chair of the COE research committee along with the Executive Committee of the Policy Council – each representing a different department within the College (Special Education, Educational Leadership, Counseling and School Psychology, and Teacher Education) – met to begin the process of revising the policy on research assigned time. The proposed policy was developed to address concerns raised in the 2013-14 policy, and to promote robust research agendas within the COE. The policy includes

- removal of the service and teaching requirement, and
- more robust requirements for research.

*Two-year transitional phase to acclimate to new policy:*

- For 2 years, faculty members can either submit under the 2005-2013 guidelines, OR
- Submit under the new proposed guidelines.

A complete draft was submitted and discussed at the meeting; the text below represents portions of the complete proposal that were discussed in more detail.

“The faculty member who provides full evidence for having achieved (a) and ONE of (b), (c), (d), or (e) may be recognized for up to 3 units of assigned time each semester. Evidence includes an updated vitae, two completed tables (see 1.3), and any other materials required to document one’s record.

- (a) Author or co-author on at least 3 peer-reviewed manuscripts within the past three years in recurrent, peer-reviewed publications that are accessible in a readily available database.
- (b) Submission as PI or co-PI of at least three grant proposals, contracts, or development work with full indirect costs at the federally negotiated F&A rate. Using the date of submission of the RAT application, you must have submitted at least three proposals within three years including at least 1 within 12 months. OR Ongoing external grant/contract support for research with full indirect costs at the federally-negotiated F&A rate as a PI or co-PI over the last three years, OR the appropriate combination of ongoing support or submission of grants/contracts, or development work.
- (c) Submission as PI or co-PI of at least three grant proposals, contracts, or development work with less than full indirect costs at the federally-negotiated F&A rate provided that the proposal includes full-reimbursed time for the COE faculty member for at least 3 units per semester (not lecturer replacement value). Using the date of submission of the RAT application, you must have submitted at least three proposals within three years including at least 1 within 12 months. OR Ongoing external grant/contract support for research provided that the grant/contract includes full-reimbursed time for the COE faculty member for at least 3 units per semester (not lecturer replacement value) over the last three years., OR the appropriate combination of ongoing support or submission of grants/contracts, or development work. (Note, the PI or co-PI must be the one who submits or has ongoing support, but the full-reimbursed-time requirement applies to the PI, co-PI, or any other faculty member written into the grant proposal.)

- (d) Award of or ongoing support of at least three grants, contracts or development work as PI or co-PI over the past three years that fosters work in our local communities. Using the date of submission of the RAT application, you must have been awarded at least three grants or contracts within three years including at least 1 within 12 months.

Scholarly productivity at a high level in the faculty member's discipline within the past three years (e.g. author or co-author of at least 8 manuscripts within the past three years in recurrent, peer-reviewed publications that are accessible in a readily available database; author or co-author of a research monograph or scholarly book published by a major publishing company, scientific society, or university press within the past three years)."

*The committee made the following recommendations:*

- Collapse b) and c) into one element, rather than two. It was felt that this would reduce confusion.
- Clarify dates/years as meaning up to the time of submission of research assigned time proposals.
- There was discussion about whether program evaluation is a form of research.
- Clarify that *grants* refers to those that are externally funded (i.e., not UGP grants).
- Remove development work from language.
- Bonnie Kraemer made a friendly amendment that for d), the language be altered so that the external award or contract be in any of the previous three years and includes an evaluation or research component.
- Add a narrative component to the scholarly articles submitted for consideration by the Research committee so that they can further examine and discuss the work.
- The committee agreed that faculty would submit under EITHER the 2005-2013 policy OR the new proposed policy, but not both.

"1.3a. The COE Policy Council recognizes that for some faculty members, the proposed change in policy represents a shift in thinking about research. To encourage faculty members to engage in the research activities proposed in the new policy, the Policy Council proposes a 2<sup>nd</sup> option for submitting proposals for Research Assigned Time, to remain in effect for the 2014-15 and 2015-16 *submission* cycles. Faculty members may submit their requests for Research Assigned Time according to the policy named in section 1.2, OR faculty members may submit proposals for Research Assigned Time using the process used up until the 2012-13 submission cycle. This second option may be used for the 2014-15 and 2015-16 submission cycles in order to support the proposed shift in requirements for receiving Research Assigned Time. In 2016, this section, 1.3A will be removed from the Policy File, given the proposed ending date of this 2<sup>nd</sup> option."

**Items 5.0 and 6.0 were tabled due to time limitations.**

[5.0 *Announcements from the Dean*

6.0 *University Committee Reports*

- *Graduate Council*
- *Senate*
- *APP*
- *Diversity*
- *University Research Council*

*College Committee Reports*]

**7.0 Adjournment** The meeting adjourned at 2:30 PM