1. Program Outcomes Due Dates

I would like to ask Program Leaders to share responsibility for helping their programs generate the following:

A. **By September 30**: A short list of key outcomes you expect to see in the graduates of each of your programs. The outcomes should be observable/measurable. The outcomes should reflect what your faculty members perceive as critical professional competencies for your graduates. The outcomes should be consistent with your professional standards; however, this short list should reflect what you perceive as most important. To ensure that your list resonates with important stakeholders, I’d like your department (or representatives of your department) to have discussions about possible outcomes with **at least three key stakeholders** before finalizing and submitting them. I hope to use our lists of key outcomes to 1) attract new students, 2) generate collaboration across departments/programs with similar outcomes, 3) drive program improvement efforts, and 4) attract outside funding.

B. **By January 31, 2015**: A list of measurement strategies you commit to using to assess your students related to each outcome, a timeline for when the measurement would occur (e.g., during the screening/admissions process, at the end of a specific course, during a specific field experience, after a specific
program benchmark), and an indication of who would be responsible for conducting the assessment.

C. **By May 31, 2015**: Baseline data that show how students performed on assessments related to the key outcomes and plans for improving outcomes based upon the assessment data collected.

2. **Discussion of Program Outcomes Rationale, Potential Uses**
   Why is it important for programs to develop these outcomes and outcome measures?
   How will the information be used?

3. **Improving Futures Fund, President’s Leadership Fund and Student Success Fee Fund**

4. **September Program Leaders Meeting Agenda**