Meeting Objectives:
- To develop a plan to address physical space issues in AY 2014-15.
- To review admissions/enrollment data and discuss enrollment targets for 2014-15.
- To develop clear, workable budget plans that ensure the elimination of the College’s structural deficit.

Rationale:
The Office of Academic Affairs has informed us about plans to reconfigure physical space among the Colleges. At this meeting we will hear about the plans from Academic Affairs and we will discuss some options for responding.

While overall our College has done an excellent job of recruiting and acquiring strong numbers of applicants in the CSU Mentor system, the goal is not yet achieved. In order to maximize our FTES, we must ensure that we actually enroll as many of our qualified applicants as possible. So, during this meeting, we will hear reports from Chairs concerning the progress that has been made on admission decisions and the numbers of students who have been offered admission.

Even though there is great uncertainty about the specific amounts our College will receive in next year’s budget, we must still create a framework for moving toward department-based budgets. This framework should be grounded in data. We will discuss some of the data that should influence our considerations about how resources are distributed across departments.

Steps:
1. Discussion of the need for a physical space plan; input from chairs
2. Updates from chairs on enrollment, including numbers admitted
3. Further discussion of department-based budgeting; information on instructional expenditures and FTE production by department