

Policy Council Minutes
September 18, 2013
12:00 p.m., EBA 342

(Bold means Present; *Asterisk/Italicized means arranged a proxy)
2/3 of elected members required for quorum

Luke Duesbery, STE, Co-Chair	Audrey Hokoda (CFD)
Brent Taylor (CSP), Co-Chair	John Johnson (SPED)
Marci Bober-Michel (LDT), Secretary	Luke Wood (ARPE)
Randy Philipp (STE), Executive Member	
Marian Aste (Lecturer Representative)	
Elsa Billings (PLC)	Patricia Lozada-Santone (Student Rep.)
Nola Butler-Byrd (CSP)	Jose Luis Alvarado (Associate Dean)
Nancy Frey, EDL	Joe Johnson, Dean
Jackie Fuller (OSS–Staff Rep.)	

Meeting Called to Order at 12:05

AGENDA Approved

Welcome and Introductions

1.0 Approval of Meeting Minutes

One revision: Sarah Garrity was the proxy for CFD.

2.0 Announcements from the Dean (Joe Johnson)

Dean Johnson thanks the committee for serving.

Dean Johnson notes that the COE Dean's Office will post, on the COE Website, under *Faculty Resources*, announcements shared with the Department Chairs, including agenda for chairs meetings, announcements that accompany those agenda, and decision points at those meetings. [See: <http://go.sdsu.edu/education/dean/resources.aspx>]

Dean Johnson's is eager for Policy Council to address current policy for Research Assigned Time (RAT). Our College is unique among SDSU colleges in the way we allocate RAT. Dean Johnson does not think that our policy is working for us and he would like for us, in the next few months, to develop a new strategy. The Dean wants this committee to have a revised policy drafted by December, so that it can be shared with faculty at our January assembly. An affirmative vote in January will allow the Dean's Office to allocate RAT more proactively for the 2014/15 academic year.

Sub-Charge from Dean Johnson

- Which committee chair positions should be provided assigned time to this year?
- How much assigned time?

3.0 Approval of Meeting Minutes of May 8, 2013

Approval of minutes

5.0 (Out of Order Item)

New Business

- Elections for Policy Council Chair, Secretary, and Executive Member

Co-Chairs Elected:	Luke Duesbery and Brent Taylor
Secretary:	Marcie Bober-Michel
Executive Member:	Randy Philipp

4.0 Old Business

Atypical Section Policy

This was a subcommittee that was created last year. The issue was, what is current practice in how we resource large sections, and even defining what constitutes a large section. This subcommittee will continue under the leadership of Nola Butler-Byrd, together with Audrey Hokoda, and Jose Luis Alvarado. We will ask John Johnson whether he is willing to step into the committee.

College Committees' Terms of Service

New policy was proposed by Policy Council but voted down at the Fall Assembly. The Policy Council has decided that this is important, but that RAT will be addressed this fall and we can consider this issue in the spring.

Policy Council role in determining what type of inquiries get discussed

Agenda setting is important, and a strong agenda ought to attend to the issues of most importance to the College, while still providing some time to tackle new issues.

5.0 New Business

- LDT/JMS Merger Proposal – Marcie Bober-Michel **(1:00 Time Certain)**

(A proposal had been circulated among the Policy Council prior to the meeting.)

Bob Hoffman and Bernie Dodge, Guests of *Learning Design and Technology* (previously Educational Technology)

Marcie Bober-Michel, chair of Learning, Design, and Technology presents the background on the work of their department and their proposal.

Motion to Approve Proposal (Luke Wood, Seconded by Patricia) Motion unanimously carries
--

For next Time

- Courses taught in CES and the RTP Process (From Marilee Bresciani):
“Randy, given Dean Joe's presentation this morning, will policy council consider addressing the decision made by "I don't know who" (I really don't) that courses taught in CES can not be used in RTP processes. In addition, would policy council be interested in addressing why CES work can't be considered a "contract" for purposes of workload. (I am thinking that if CES goes into workload then faculty could use CES work in their RTP processes.”
- Policy Council Meeting Time
The Meeting time was changed to 12:30 – 2:30

6.0 University Committee Reports
(No Committee Reports given at this meeting)

7.0 Adjournment, 2:04