

**Policy Council Minutes**  
**May 8, 2013**  
**12:00 p.m., EBA 342**

**(Bold means Present; \*Asterisk/Italicized means arranged a proxy)**

2/3 of elected members required for quorum

<b>Jose Luis Alvarado (DO)</b>	Ric Hovda (DO)
<b>Marian Aste (Lecturer Rep.)</b>	<b>Colette Ingraham (CSP)</b>
<b>Elsa Billings (PLC)</b>	Joe Johnson (EDL)
<b>Jackie Fuller (OSS–Staff Rep.)</b>	<b>Patricia Lozada-Santone (Student Rep.)</b>
<b>Frank Harris III (ARPE)</b>	<i>Angela McIntosh (SPED)*</i>
<b>Trish Hatch (CSP), Chair</b>	<b>Randy Philipp (STE)</b>
Bob Hoffman (EDTEC)	<b>Meredith Houle Vaughn (STE), Secretary</b>
Audrey Hokoda (CFD)*	

- *Marian Aste served as Angela McIntosh's proxy.*
- *Sarah Garrity served as Audrey Hokoda's proxy.*

12:10 Meeting called to order, quorum present.

Welcome and Introductions

1.0 Approval of Agenda

- Randy Philipp motioned to approve, Elsa Billings seconds, approved.
- Proposal to move 6.0 New Business and Atypical Session until after 3.0 *Announcements*
- Motion to approve changes to agenda.

2.0 Approval of Meeting Minutes of April 17, 2013

- Randy Philipp motioned to approve, Frank Harris, III seconds, approved.
- Motion approved to accept minutes as amended

3.0 Announcements from Dean and Department Chairs

- Dean's Office
  - Jose Luis Alvarado provided an update on
    - the potential movement of EDTEC from COE to PFSA. DO has not received a formal notification or proposal.
    - graduate resident targets; some departments have exceeded their RDR (Request for Department Recommendation) targets.
    - College budget deficit – remains between \$800,000 - \$1,000,000. Solutions DO has proposed include keeping programs at steady state (or risk cancelling), increase enrollments in some programs with high demand, decrease structural costs, increasing external funding (to cover tuition, instructional costs, & support for technology)

- Colette Ingraham moves to recommend that in the Fall Semester that the Graduate Program Leaders (e.g., Program Directors, Program Coordinators) meet to discuss strategies for success of the programs and report back to the Policy Council.
  - Retreat/Meeting should occur early in the fall before the admission cycle begins and report back to policy council
  - Marian Aste seconds the motion.
  - Motion approved
- Leadership  
No report
- Department Chairs  
No report

#### 4.0 University Committee Reports

- Grad Council
- Senate  
No update
- APP  
No update
- Diversity  
No update
- College Committees  
No update

#### 5.0 Old Business

- Atypical Section Policy
- Policy on Course Credit for International Experience
- Criteria for Travel Fund and RAT Allocations/Awards
- College Committees Terms of Service  
Policy Council approved establishing term limits for Curriculum Committee consistent with other College Committees.
- Teach for America Program

Policy Council role in determining what type of inquiries get discussed.

## 6.0 New Business

- College-level Personnel Committee Membership  
Policy Studies no longer has a full professor to sit on the College-level committee. Does the make up of the college committee have the requisite knowledge and expertise to evaluate a member

Policy Council

One full professor from each department

## 7.0 Adjournment, 1:29 PM

moved/ seconds, approved. Meeting is adjourned.