

**Policy Council Minutes**  
**March 20, 2013**  
**12:00 p.m., EBA 342**

**(Bold means Present; \*Asterisk/Italicized means arranged a proxy)**  
 2/3 of elected members required for quorum

<b>Jose Luis Alvarado (DO)</b>	Ric Hovda (DO)
<b>Marian Aste (Lecturer Rep.)</b>	<b>Colette Ingraham (CSP)</b>
<b>Elsa Billings (PLC)</b>	<b>Joe Johnson (EDL)</b>
<b>Jackie Fuller (OSS–Staff Rep.)</b>	<b>Patricia Lozada-Santone (Student Rep.)</b>
<i>Frank Harris III (ARPE)*</i>	<b>Angela McIntosh (SPED)</b>
Trish Hatch (CSP), Chair*	<b>Randy Philipp (STE)</b>
Bob Hoffman (EDTEC)	<b>Meredith Houle Vaughn (STE), Secretary</b>
<b>Audrey Hokoda (CFD)</b>	

\* Charles Degeneffe served as Frank Harris III's proxy.

\* Angela McIntosh served as Trish Hatch's proxy.

12:03 Meeting called to order, quorum present.

Welcome and Introductions

- Angela McIntosh serving as PC chair in Trish Hatch's absence.

1.0 Approval of Agenda

- Randy Philipp motioned to approve, Meredith Vaughn seconds, approved.

2.0 Approval of Meeting Minutes of December 19, 2012

- Randy Philipp motioned to approve as amended, Joe Johnson seconds, approved.

3.0 Announcements from Dean and Department Chairs

- Dean's Office
  - Jose Luis Alvarado provided a report on program admissions and resident targets.
- Leadership
  - No report
- Department Chairs
  - No report

#### 4.0 University Committee Reports

- Grad Council  
No report
- Senate  
No report
- APP  
Randy Philipp provided a report. APP submitted a graduate enrollment report that will be published soon. University-wide number of doctoral students outnumbers the university-wide credential students, largely due to decrease in our credential students. In regards to online education, a report was distributed to COE faculty in mid-March and RP shared COE faculty feedback on the report to APP.
- Diversity  
No update
- College Committees  
No update
- College Personnel  
Colette Ingraham provided a report, all personnel files have moved to the university level.

#### 5.0 Old Business

- Atypical Section Policy  
Colette Ingraham provided a report. Subcommittee waiting on data from DO.
- Policy on Course Credit for International Experience  
Angela McIntosh provided a report of the subcommittee. A draft policy will be shared with entire faculty for feedback and further discussion at next meeting.

#### 6.0 New Business

- Criteria for Travel Fund and RAT Allocations/Awards  
JLA provided a recap from last meeting and will send the guidelines for Travel Fund and RAT awards to the Policy Council for further discussion.
- College Committees' Terms of Service

PC requests data on the policy for term limits and what is the actual length of service for members of the College committees.

- Teach for America Program  
Randy Philipp provided an update regarding discussions within the STE. Jose Luis Alvarado provided an update regarding meetings regarding Teach for America (TfA).  
Collette Ingraham moves that PC drafts a brief letter, in light of the recent discussion of TfA, offering the expertise of COE and we are willing to assist in decisions that affect our college. JJ seconds, approved. Randy Philipp will draft a paragraph for further discussion
- Proposed agenda item for next meeting: Discussion of the role of the Policy Council and the policy of how we determine what type of inquiries merit discussion.

7.0 Adjournment, 2:06 PM

Joe Johnson moved/Meredith Vaughn seconds. Meeting is adjourned.