For more information please contact:

**EC-SEBRIS Program**
Cassandra Conboy
Program Coordinator
EarlyChildhood@mail.sdsu.edu
(619) 594-2149

**MSW Program**
Elizabeth Marucheau
Student Affairs Coordinator
emaruche@mail.sdsu.edu
(619) 594-5710
GUIDELINES

1. Eligibility Criteria: Student must be a second year MSW student eligible to begin the second field practicum (SW750). MSW students do not need to submit a CSU Mentor Application because they are already a SDSU student.

2. Applicant should submit an application to the Department of Child and Family Development, available at: https://app.applyyourself.com/?id=sdsu-grad. Application includes:
   a. Filling out personal information section (contact information, previous coursework, etc.)
   b. Uploading a resume
      i. It should emphasize any background in infant-toddler and preschool development.
   c. Submitting one letter of recommendation
      i. Student can either upload a letter, if they already have it, or there is a function in which students can request that the letter-writer complete the recommendation online. Students will submit the recommender’s information and the recommender will be sent to a link to complete the recommendation.
      ii. The letter-writer can submit their letter directly to EarlyChildhood@mail.sdsu.edu.

3. After completing the online Department application, the applicant should email the Program Coordinator to let them know that they are a current MSW student.
   a. If the student does not alert us that they are a MSW student, then they will receive automatic emails requesting that they complete the CSU Mentor Application. If we are aware that a student is currently enrolled, then we will stop sending them this default email and their application file will be considered complete.

4. Once the application has been completed with letter of recommendation and resume, then the Program Coordinator will invite the student in for an interview with the CFD Department Chair and at least one other faculty member.
   a. At this time, the Chair will determine what prerequisites the student may need to take over the summer before enrolling in the Certificate.
   b. MSW students applying for the EC-SEBRIS Certificate will be admitted to the Certificate Program; the initial interview is for introductory purposes only. The interview will allow the Department Chair to provide students with an overview of the program, its expectations, and the field placement requirements.

5. Our department will complete a form which will allow the MSW student to enter into the Certificate Program (submitted to the Graduate Division) and the student will be sent an admissions notice.

If the students have any questions, they can contact the Program Coordinator directly at EarlyChildhood@mail.sdsu.edu.

CURRENT STAFF POSITIONS:

CFD Program Coordinator:
Cassandra Conboy, M.A.,
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CFD Department Chair:
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SSW Contact:
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