CAL STATE APPLY—The new way to apply to SDSU

www.calstate.edu/apply
WHAT IS CAL STATE APPLY?

Click Apply Now or choose a student type to learn more.
When you’re ready to complete your application to the CSU, be sure to have these items on hand:

- ✅ Unofficial transcripts
- ✅ Social Security Number (if you have one)
- ✅ Citizenship status
- ✅ Credit card—Application fees are due at the time of submission and are paid by credit card
- ✅ Annual income
Create an Account

The information below will be provided to the admissions committee to which you apply. Please provide complete and accurate information so that you will be able to specify additional address details.

All information is required unless noted as optional.

Your Name

Text Notifications

Terms and Conditions

Username and Password

Account Created
COMPLETE YOUR PROFILE

Complete Your Profile

The information provided below will be used to ensure you see all programs for which you qualify and ensure that your application includes all relevant information.

All information is required unless noted as optional.

**Education**

What level of degree are you seeking?
- Undergraduate
- Graduate, including Credential and Certificate Programs

**Type of degree**

- Master’s degree or higher
- Teaching Credential, including CalState Teach
- Post-baccalaureate Certificate

Have you previously attended a CSU campus and are returning to complete that earlier program of study?
- Yes
- No

• Select Level of Degree: **Graduate**, including Credential and Certificate Programs

• Select **Type of Degree** from the drop-down menu.
COMPLETE YOUR PROFILE—MILITARY & U.S. CITIZENSHIP STATUS

Use the drop-down menu to select a U.S. Military Status and one of the following U.S. Citizenship Status options:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands

- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident

- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident

- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa

- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)
START YOUR APPLICATION

Welcome to The California State University

Hi Mary Student

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with Internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.

Start Your Application!

Click on Start Your Application! on the bottom of the page.

You will receive a confirmation of saved information as you complete each section.

Your application will be completed online and submitted electronically once you have entered the required information.
SELECTING YOUR PROGRAMS

Use the drop-down menus to select the **Campus** and **Location**.

**SDSU Location Options:**

- **Imperial Valley:** The Imperial Valley Campus is located in Calexico, California, U.S.
- **Main Campus:** The Main Campus is located in San Diego, California, U.S.
- **Online:** Programs offered exclusively online.
SELECTING YOUR PROGRAMS

Select the Programs to Which You Want to Apply

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application, please click on the Submit Applications tab to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

Delivery Format:
Use the drop-down menu and select Fall.

Select the program (major) to which you want to apply by clicking on the plus sign on the left-hand side.

Once you are done selecting your program (major), click on I am Done, Review My Selections to continue with your application.
The Application Dashboard will help you access different parts of your application:

- Personal Information
- Academic History
- Supporting Information
- Program Materials
Click on the Personal Information quadrant to begin the first part of your admission application.
Click on the first section called **Release Statement** to begin to enter your information.
Release Statement

You may update this information at any time prior to submission. Once you have submitted, the information on it cannot be edited.

Release Statement

CERTIFICATION - to be read and authorized by all applicants to certify the accuracy of the information provided.

I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate responses to the items on this application. I further certify that all official documents submitted in support of the application are authentic and unaltered records that pertain to me. I authorize the California State University to release any information submitted by me in support of my application for admission or any application for financial aid to any person, firm, corporation, association, or government official who has a need to verify or explain the information I have provided or to obtain other information necessary for my application for admission or for administrative or financial aid and in connection with any purpose permissible. I authorize the California State University system to release any submitted test result to all campuses to which I submit an application. My certification of the accuracy and completeness of the information provided is true and correct. Any misrepresentation or omission may be cause for cancellation of admission, transfer, credit, or enrollment. I certify that as long as I am a student at this institution, I will address the residence college if there is a change in any of the facts affecting my residence. Your certification of this statement serves the same purpose as a legal signature, and is binding.

Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may wish to contact me before and/or after I have submitted my application to the university.

Check box to Acknowledge

Carefully read each statement under Certification, Release of Contact Information, and Additional Information Release and check the boxes beneath the text.

When you are finished, click on Save and Continue.
Carefully complete the information on the **Biographic Information** section. You can edit this information prior to submission, but **once you submit your application, this information can no longer be edited**.
CITIZENSHIP/RESIDENCY INFORMATION

Use the drop-down menu to select a U.S. Citizenship Status:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands

- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident

- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident

- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa

- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)
To conform to federal guidelines, CSU campuses must collect information on ethnic and racial backgrounds for all applicants.

This information will **not** affect your application for admission.
If you have a Social Security Number (SSN), enter it here (arrow pointing to SSN field). If you do not have an SSN, leave this part blank.

At the bottom of the screen, select your Native Language from the drop-down menu.
If you selected to apply to an MA or higher in CSA you will also be shown this credential question:

- Most applicants will select Not Interested in a credential program
- If you are interested in a teaching credential, then make the appropriate selections and answer the questions that follow.

Note: You may have to select “Applying to a credential this term” and then go back and select “Not interested in a credential” for the blue Save and continue button to appear.
After you finish entering your Personal Information on your application, you will complete your Academic History.

Click on the Academic History icon to continue.
ENTERING YOUR ACADEMIC HISTORY

In this section you will:

- Identify the colleges attended, including all post-secondary institutions attended.
- Identify the standardized tests you have taken or plan to take.
**COLLEGES ATTENDED**

**Add a College**

Add all colleges attended. For each college, enter the degree awarded or in progress, type of term system, and dates of attendance. Include international post-secondary institutions and U.S. institutions you attended that are not regionally accredited.

Begin typing the full institution name. The system will display results that match the information. Select the correct matching college. This feature includes all institutions, domestic and international with a College Board CEEB code.

If you are unable to find your institution, verify the name is entered without abbreviations and matches official name on the transcript. If the institution is not found select **Can’t find your school?** and complete the degree, term and attendance information.
Indicate if a degree has been completed or will be completed.

- Select type of term system institution follows—semester, quarter or trimester.

- Indicate first & last terms attended.
  - **First term**: select term, month and year. Month = month classes started.
  - **Last term**: If still attending at time of application, check box indicating you are still attending. If no longer attending, select last term, month and year. Month = month classes ended.

- Once all information is complete, select **Save This College**.
After saving your college information, verify information is displaying correctly. If you need to edit the information, click on the blue pencil located on the right-hand side of the screen.

Add any additional colleges you have attended. All colleges attended must be reported.
TRANSCRIPT ENTRY

Applicants with a bachelor’s degree completed are not required to complete the Transcript Entry section. To move on select I Am Not Adding Any College Transcripts.

Applicants with a bachelor’s degree in progress are required to complete this section and only report In Progress and Planned courses in the Transcript Entry section.

Please note: International applicants will automatically be exempt from completing this section.
GPA ENTRIES

Adding a GPA in the GPA Entries section is optional.

Select the blue Add GPA button. You will then be given the option to add a GPA or indicate you don’t have a GPA to add.

Please note: International applicants will automatically be exempt from completing this section.
Add a GPA:
1. Select undergraduate, graduate, or other from the School Level drop-down menu
2. Enter Total Credit Hours completed
3. Enter GPA
4. You do not need to enter Quality Points since they are automatically calculated
5. Click on Save
STANDARDIZED TESTS

Add any tests you have taken or plan to take by selecting Add Test Score.
STANDARDIZED TESTS CONTINUED

- Enter date taken and scores received if exam has been completed.
- Enter date exam will be taken if exam has not yet been completed.
After entering standardized tests, select **My Application** to return to the dashboard.

Select the **Supporting Information** quadrant to provide additional information.
SUPPORTING INFORMATION

Experiences include:
- Employment
- Internship
- Volunteer

Achievements include:
- Awards
- Honors
- Presentations
- Publications
- Scholarships
Documents

Please choose **I Am Not Adding Any Documents** in this application for all programs you may be applying to.

If you are applying to a credential program, you will upload these documents in the second Program application.

Statement of Purpose

If your Statement of Purpose is being sent directly to the department, then type, **Sent directly to department**. Otherwise, enter a Statement of Purpose.
Click on the program name shown on the blue bar, which brings up important info on how to apply to your program.
To complete this section you will need to click on the **Questions** tab and sign that you acknowledge that you have read these application instructions carefully.

**Application Process Acknowledgment**

I have read and understand the steps required to complete my application. (Please type your full name to indicate acknowledgment.)

[Input field]

**Acknowledgment Date**

[Input field]

**Save My Responses**
CHECK YOUR PROGRESS AND SUBMIT YOUR APPLICATION

Use the My Application tab to check your progress. Once you have reviewed your entries for accuracy and all parts of the application are complete, you are ready to submit your application with payment.
SUBMITTING YOUR PAYMENT

Click Submit and enter your payment information.
CONFIRM YOUR ORDER DETAILS

Order Details

The program applications you are paying for will submit upon payment. Once you pay & submit your application, you will not be able to edit specific portions of your application. The following sections of your application will lock upon submission:

- Documents
- Evaluations/Recommendations
- Questions
- Transcript Entry

Please confirm that you understand your application will lock after you pay below:

☐ I acknowledge that my applications will submit upon payment, and certain portions of my application will lock.

Selected Programs

Economics

Deadline: September 15, 2017

Payment Details

Payment Method

VISA

4111XX0000XX1111

Exp: April/2021

Billing Address

5621 Dorothy Dr

San Diego, California 92115

Fee Total

$55.00

Please do not click the button more than once or refresh this page, or you may be charged twice.

Continue
**Pay and Submit your Application**

**Your Payment Has Been Submitted!**

Information on previous payments is available in Payment History under your User Profile.

**Payment Date:** 09/01/2017  
**Order #:** A70AA4E330BE

### Programs Paid For

<table>
<thead>
<tr>
<th>PROGRAM NAME</th>
<th>SUBMISSION STATUS</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td></td>
<td>Deadline: 09/15/17</td>
</tr>
</tbody>
</table>

### Payment Details

- **Payment Method:** XXXXXXXXXXXXXXX1111  
- **Name on Card:** Mary Student  
- **Billing Address:**  
  5621 Dorothy Dr  
  San Diego, California 92115  

**TOTAL PAID:** $55.00
ADDITIONAL SDSU RESOURCES

SDSU Graduate Admissions Office
www.sdsu.edu/admissions/graduate

SDSU Admission Online Application
www.calstate.edu/apply

SDSU WebPortal Application Status Check
www.sdsu.edu/portal

SDSU Graduate Bulletin
www.sdsu.edu/graduatebulletin

Graduate and Research Affairs
gra.sdsu.edu/gra

CSU Admission Information (23 Campuses)
www.calstate.edu

SDSU Housing Information
www.sdsu.edu/housing

SDSU Financial Aid
www.sdsu.edu/financialaid

SDSU Scholarships
www.sdsu.edu/scholarship