SAN DIEGO STATE UNIVERSITY POLICE DEPARTMENT

2008 ANNUAL REPORT
San Diego State University Police Department

- Police Services
- Parking Services
- Access Control
- Key Issue
- Transportation Services
- Special Event Planning
- Community Service Officers
- Community Policing
- LiveScan Services
- Emergency Preparedness Liaison
Our Mission

- Protect the public through proactive law enforcement and to promote a safe and secure environment.
- Address issues that impede or disrupt the orderly operation of the academic process.
- Protect university property by initiating police action — enforcing laws & regulations, and arresting offenders — and educating the public in crime-prevention techniques.
- Mitigate liability and hazards to the university.

Our Values

- **Service to the Campus Community**
  We value the opportunity to provide service in a manner, which is fair, courteous, responsive and efficient. An attitude of respect for the protection of the worth, dignity, and the rights of all we serve is the foundation of our department.

- **Integrity**
  We value candor, honesty and ethical behavior in the members of our department. We are committed to upholding our positions of trust by maintaining the highest ethical standards as set forth in the law enforcement code of ethics.

- **Responsibility & Accountability**
  We value the need to use our resources effectively and to be open in our communication with the campus community. We are responsible for our actions and understand that our behavior earns the support and trust of the public.

- **Professionalism**
  We value the spirit of professionalism, and have a clear sense of commitment, perspective and direction. We build professionalism by creating an empowering environment, one that encourages teamwork, innovation and self-evaluation.

- **Excellence**
  We strive for personal and professional excellence. We are committed to improving the campus community, earning their trust, respect and support through active partnership, involvement and service.
Chief’s Message

The men and women of the San Diego State University Police Department take pride in providing professional law enforcement services that are ethical, caring and inclusive. As a support component of the University, we value innovative and proactive policing strategies to ensure the education mission is uninterrupted and the quality of life is maintained.

Our partnership with the university community is a bond earned through mutual trust and individual leadership. We are driven to provide an environment where faculty, staff, students and visitors can feel safe and take pride in the SDSU community.

Should you have any questions, concerns or comments about our services or the organization, please feel free to contact me.

Sincerely,

John L. Browning
Chief of Police
Operations Division

The Operations Division of the Police Department is composed of the most visible segment of the University's public safety effort, the uniformed police officers. The division includes the following details: Patrol, Special Operations Unit, Bicycle Team and Canine Team. The Operations Division promotes the mission of the San Diego State University Police Department by providing service that is committed to Safety and Service. Our efforts to improve the quality of life in the community we serve, is grounded in our belief that strong community ties, strong communication skills, vision and superior training promotes the ultimate objective of having a safe environment. It is our vision to ensure that law-abiding citizens feel safe and take pride and comfort in the quality of life in their community.

Achievements in 2008:

- Continued to participate in the Alcohol Enforcement Task Force. Officer Tulloch organized the department’s first DUI Checkpoint in three years as part of a countywide anti-DUI campaign. During the checkpoint approximately 250 vehicles were screened, several arrests were made, and a number of vehicles were impounded. 8/29/08

- Increased FTO complement to 4 despite several personnel changes.

- Created and staffed the department Special Operations Unit (SOU). The unit has been tasked with completing complex or on-going investigations and has already shown tremendous results including: stopping a rash of motorcycle thefts within a few months of becoming operational; spearheading an auto theft investigation with the Regional Auto Theft Taskforce (RATT); providing plainclothes patrol on the trolley resulting in several felony arrests; providing facility security to the library during the fall Undie Run resulting in preventing any property damage; conducting a bicycle theft investigation resulting in three arrests and the recovery of 9 bikes; conducting skateboard enforcement on campus impounding over 50 skateboards; worked with District Attorney’s Office to get several regular transients restricted from campus; to date have made 40 arrests and 425 contacts of suspicious persons, all of which have been proactive.
• Purchased and deployed additional equipment to patrol staff including ballistic shields and helmets to assist in the event of an active shooter event on campus.

• Equipped all patrol staff with new gas masks and provided training through EH&S – 2/21/08.

• Conducted an active shooter training drill at Chapultepec residence hall with Residential Education allowing assessment of established response procedures.

• Continued development on department vehicle impound release fee/tow policy which was ultimately implemented in 2009.

• Established and attended several University and College Law Enforcement Team (UCLET) meetings. UCLET was designed to facilitate the improved flow of vital law enforcement information among San Diego higher education institutions and ensure the timely sharing of that information.

• Organized a Town Hall meeting – 3/6/08.

• Gave a presentation on the department’s active shooter protocol for the Associated Students Council. Presentation covered police response and expectations of student leaders in the event of an active shooter event on campus - 3/5/08.

• SOU Officer Stevens oversaw a shelter in place drill at the IVC campus which was conducted in conjunction with the Calexico Police Department - 4/16/08.

• Worked with Winner International to create the “free club program.” The program provides free anti-theft vehicle locking devices to students via a voucher program, with the ultimate goal of reducing auto theft on campus.

• Chaired the Strategic Planning Committee which met periodically throughout the year and developed a number of priorities for the future development of the police department - 8/29/08.

• Continued to assist in the training of patrol staff with the new Mobile Data Terminals (MDTs) in the patrol vehicles.
Goals and Objectives 2009:

- Establish a campus-wide violent intruder education program based on the A.L.I.C.E. program. Provide, at minimum, training to housing and residential education staff, Aztec Shops staff, and Human Resources staff.

- Renew and continue to participate in the Avoid The 14 anti-DUI grant with the goals of hosting at least two events during the year, one which to be a DUI checkpoint.

- Obtain and implement a grant from the San Diego Police Foundation for a second K-9 unit.

- Plan and staff security for the NCAA Women’s Basketball Tournament and the first Greenfest event.

- Continue the efforts of the Special Operations Unit and concluded several on-going, on-campus investigations.
**Administrative Division**

The Administrative Division of the Department consist of both sworn and civilian staff, to include Communications, Records, Evidence & Property Management, Special Operations, Training, Professional Standards Investigations, Criminal Investigations, Pre-hiring Recruitment and Background Investigations, Internal Rules and Policies, Facilities Management, and Quartermaster responsibilities.

The vast majority of calls for service of this Department start with the Administrative Division’s Communications Center, and all criminal investigations end with our Division. We are also responsible for the internal policies, training and professional development of all Department members.

The Division’s goals and objectives match the Department's primary mission statement; in particular: “To protect persons through... pro-active ..., community policing & problem solving, and to promote a safe and secure environment”.

**Achievements in 2008:**

- Successful in our 4th application to become a CA Public Answering Point (9-1-1). Awarded funding for two workstations.

- Installed a campus SDSU/HAM radio station in the Dept's EOC.

- Trained and provided CLETS services to new patrol field mobile computers.


- Met and exceeded all POST, CA DOJ (CLETS/LiveScan) and FEMA mandated training requirements for all DPS staff.

- As a result of a year-long undercover investigation, Sgt. Johnson & Lt. Gilbert coordinating with the DEA conducted the largest (in U. S. campus history) drug arrest operation, including a 90% conviction rate.

- Purged 18 years of criminal, marijuana & misdemeanor arrest records in our legacy records system.
• Lt. Gilbert was re-elected as the FEMA Region 9 (CA/NE/AR/HI) University and Colleges representative to the International Association of Emergency Managers.

• CSS Diana Rose was elected to the CA Association of Property & Evidence Managers board as Secretary, and will co-chair this year's annual conference in San Diego.

• Sgt. Johnson, as the Department's Representative in Special Operations, proved numerous stuffed bears for the county's Teddy-Bear drive and represented us in the Regional Shop-With-A-Cop community program. Sgt. Johnson was recognized as “Officer of the Year” by the San Diego P.O.A., for these community outreach program efforts.

• Investigations Unit conducted 21 background investigations, which included the hiring of a lateral officer as a sergeant, and four police officers.

• Coordinated with Enrollment Services for on-line access to facilities, for use during emergency responses.

Goals & Objectives for 2009:

• Training: Meet all the 2009-10 federal, state and campus mandated training requirements of staff, to include retraining of perishable skills, active shooter response, slow driving & vehicle pursuit policies. Assist staff with professional development to include participation in SLI, Command College, FBINA, President's training.

• Purchase Most Wanted Training Software to track training history and POST reports, automate quartermaster inventory, track background investigations processes and automated staff scheduling.

• Community Outreach Programs: Establish regular meetings of the new Departments' Community Advisory Board and partner-up with Department staff to attend Museum of Tolerance training together this summer.

• Communications: Increase staffing and training to provide 24/7 two persons coverage in dispatch due to the increased responsibilities of E9-1-1 programs.
• Secure a third 9-1-1/PSAP console funding and equipment. Have an E9-1-1 system operational before the 2009 fall semester.

• Investigations: Continue recruiting and background investigation efforts to meet our police officer authorized staffing allocations.

• Increase the frequency of campus presentations on work place violence and personal safety programs. Increase crime prevention awareness and survey hi-risk offices using a Crime Prevention through Environmental Design process.

• Emergency Preparedness: Educate and promote Faculty involvement in critical and emergency preparedness programs. Establish a partnership with the City of San Diego’s CERT program to establish a campus CERT. Continued coordination with TNS, pressing for multiple types of technology mediums, for usage in campus-wide emergency notification systems.

• Misc: Initiate and populate the newly purchased on-line policies and procedures program for Department wide distribution.

• Implement a campus towing & storage services contract to generate revenue for traffic enforcement programs.
Auxiliary Services Division

The Support Services Division of the Department consist of civilian staff providing the campus community resources for parking services, access control, special events, Live Scan, and various services through our professional group of student Community Service Officers. This division is also responsible for supporting and maintaining the technology for the department and its employees by ensuring all staff have the resources needed for proactive law enforcement.

Mission: To support and facilitate the academic process, while promoting the safety and security of our campus community, through a constructive and responsive service.

Accomplishments for 2008:

- Provided resources and direction to assist employees in reaching their personal goals in career development, through programs such as Supervisor Training Academy.

- Successfully improved our web page to be more service oriented.

- Customer satisfaction objectives were successful met through more online services.

- Successfully implemented ARJIS and CAD interface for our communications center and mobile units.

- Successfully completed the in car video and mobile data terminals (MDTs) in each of the patrol cars, which resulted in:
  - Officer able to run searches on license plates, drivers license, people, etc.
  - Officer able to write reports in the field providing more police presence.

  - Officer able to record traffic stops and other activity through the video in the vehicle.

  - More resources in general are now available to the officer rather than relying on our communication center.
• Successfully implemented update of fees such as:
  o Live Scan rolling fee
  o Parking Bail
  o Tow release fees
  o Immobilization device removal fee

• Provided resources to parking officers through PDAs which allow them to run plates and cross check vehicle information.
• Successfully implement pay to park program for special events.

• Provided specialized training to our Community Service Officers interested in future positions in law enforcement.

Goals & Objectives for 2009:

Personnel Development –
• Continued training and support to employees to meet their career goals.

Recruitment and Retention –
• Recruit parking officers and CSOs to fill all open positions.
• Create new position to assist in Parking and Access Control for cashiering and special projects.
• Recruit interns to assist with Computer Aided Dispatch (CAD) and Records Management Systems (RMS) projects.

Customer Service –
• Continued auditing of programs to ensure the best service is provided.
• Assess Department web page to maintain clarity and valuable resources to the community.
• Update all necessary forms to provide simplistic and ease of use service.

Technology –
• Incorporate mapping into our CAD and MDT for added resources.
• Implement new software to assist in employee training, scheduling and inventory.
• Implement written documentation of processes for IT management requirements.
- Implement BFA Standards for IT Management.
- Train and gain support from other Departmental employees to assist with IT maintenance.

**Cost Recovery –**
- Implement departmental charge backs for:
  - access control reports
  - lost and/or broken keys
  - false alarms caused by employee error
CALLS FOR SERVICE

REPORTS COMPLETED
ALARM/ACCESS CONTROL

*Data Collection began in October 2008

TROLLEY IMPACT

*Data collection begin in 2008
TRAFFIC ARREST

- DUI
- DUI, Under 21 Years
- OTHER

SPECIAL OPERATIONS UNIT

- Arrest
- Citations
- Contacts
- Warrants

*Unit organized in October 2008*